

A romantic couple embracing on a staircase. The man is wearing a black t-shirt and the woman is wearing a white top. They are looking at each other and holding hands. The scene is lit with warm, dramatic lighting, highlighting the couple against the dark background of the staircase.

Social Events
MENUS & PACKAGES

CIOCIARO
C L U B

photo credits
J Amlin Photography

appetizers

CIOCIARO
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MENU PACKAGE

appetizers

BUTLER STYLE APPETIZERS (1 HOUR)

(recommended 4-5 pieces per person)

Chicken or Beef
Skewers *GF

\$22 per dozen

Assorted Crostini
Roasted Red
Peppers or Olive
Tapenade

\$18 per dozen

Bocconcini &
Tomato Skewers ^{GF}

\$16 per dozen

Bruschetta
\$20 per dozen

Vegetable Spring
Rolls with
Chili Sauce

\$22 per dozen

Pizza Triangles
\$14 per dozen

Mozzarella Sticks
\$22 per dozen

Italian Sausage
Medallions *GF

\$10 per dozen

Arancini
\$28 per dozen

Chicken Puff Pastry *
\$26 per dozen

Bacon Wrapped
Shrimp *

\$32 per dozen

Mini Meatballs ^{GF *}
\$18 per dozen

Shrimp Cocktail
\$28 per dozen

Sausage Stuffed *
Mushrooms

\$20 per dozen

Mini Quiche *
\$20 per dozen

STATIONED OPTIONS

The Social Spread

\$18/person (1 hour)

Assorted Italian Deli Meats -
Capicola, Genoa Salami,
Mortadella

Variety of Breads -
Mini Panini, Italian
White Rolls, Pizza Rosa

3 Types of Assorted Cheeses

Assorted Olives

Assorted Mixed Nuts

MENU PACKAGE

appetizers

Cured & Crafted

\$22/person (1 hour)

Assorted Italian Deli Meats -
Capicola, Genoa Salami,
Prosciutto

Grilled Vegetables -
Eggplant, Zucchini,
Roasted Red Peppers,
Artichoke Hearts

Assorted Crostini, Focaccia,
Pizza Rosa

Imported Parmesan,
Provolone

Tomato & Roasted Red
Pepper Bruschetta

Assorted Olives

Assorted Mixed Nuts

Antipasto Deluxe

\$39/person (1 hour)

Cold

Focaccia Rosemary

Pizza Rosa

Assorted Italian Rolls

Assorted Mix Nuts

Prosciutto

Salami

Bocconcini Cheese

Assorted Crostini

Grape Tomatoes

Grilled Vegetables

Assorted Olives

Assorted Domestic Cheese

Assorted Imported Cheese

Antipasto Di Mare

Crab Legs

Smoked Salmon

Shrimp Cocktail

Sushi

Oysters

Hot

Arancini

Chicken Wings

Fried Olives

Fried Ravioli

Assorted Quiches

Sausage Medallions

Mini Meatballs

Beef Satay

Chicken Satay

Wood Burning Pizza

Mozzarella Sticks

Bacon Wrapped Shrimp

Porchetta Roll

Lamb Chops

Grilled Squid

Mussels Marinara

Fried Calamari

Grilled Shrimp

Seared Scallops

Seafood Risotto

Whole Salmon

**Some Items May Be Substituted*

family style

CIOCIARO
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MENU PACKAGE

Family style

Specialty

\$87/person

Assorted Rolls & Butter

Antipasto Extravaganza

roasted eggplant, zucchini, red peppers, artichoke hearts and assorted olives,
with prosciutto, salami, tomato caprese, and bocconini cheese

Tortellini or Ricotta Filled Ravioli with Fresh Tomato Sauce

Mixed Green Salad

radicchio, romaine, iceberg, grape tomato, cucumber

Choice of Chicken from Option #2 (ref. page 10)

Seasoned Roasted Potatoes or Red Skin Potatoes

Chateau Briand, Certified AAA Beef Tenderloin with Gravy, Leeks and Button Mushrooms

OR

Frittura Mista

scallops, shrimp, white fish, and calamari

Rapini or Roasted Grilled Mixed Vegetables

Tiramisu or New York Cheesecake with Berry Coulis or Bacio Chocolate Cake

Coffee, Tea

Ciociaro Choice

\$75/person

Assorted Rolls & Butter

Fried Calamari Topped with Vegetable Fritti

zucchini, red peppers, and onions

Penne or Rigatoni with Tomato Basil or Meat Sauce

Mixed Green Salad

radicchio, romaine, iceberg, grape tomato, cucumber

Choice of Chicken from Option #1 (ref. page 10)

Seasoned Roasted Potatoes or Red Skin Potatoes

Roast Veal Gravy and Button Mushrooms

OR

Beef Scallopini

Roasted Grilled Mixed Vegetables

Assorted Tartufo or Vanilla Raspberry Ice Cream Crepes

Coffee, Tea

MENU PACKAGE

family style

The Ciociaro Classic (Halal)

\$56/person

Assorted Rolls & Butter
Fattoush, Hummus, Pita
Penne or Rigatoni with Tomato Basil Sauce
Mixed Green Salad
radicchio, romaine, iceberg, grape tomato, cucumber
Golden Roasted Rosemary Chicken
Seasoned Roasted Potatoes
Tender Roast Beef with Gravy and Button Mushrooms
Green Beans & Baby Carrots
Strawberry Shortcake or Bacio Chocolate Cake
Coffee, Tea

The Ciociaro Classic

\$53/person

Assorted Rolls & Butter
Antipasto Italiano
capicollo, salami, cheese, celery, olives
Penne or Rigatoni with Tomato Basil Sauce
Mixed Green Salad
radicchio, romaine, iceberg, grape tomato, cucumber
Golden Roasted Rosemary Chicken
Seasoned Roasted Potatoes
Tender Roast Beef with Gravy and Button Mushrooms
OR
Italian Sausage with Peppers and Onions
Green Beans & Baby Carrots
Strawberry Shortcake
Coffee, Tea

plated gourmet dinners

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MENU PACKAGE

plated gourmet dinners

Appetizers

BREAD

| | |
|--|-----|
| Ciociaro Specialty Bread Basket | \$6 |
| sliced baguette, breadsticks, focaccia pizza rosa | |
| Focaccia and Pizza Rosa | \$4 |
| Assorted Rolls & Butter | \$2 |

ANTIPASTO

| | |
|--|------|
| Antipasto Di Mare | \$12 |
| baby shrimp, squid, cuttlefish, octopus, olives marinated in olive oil, vinegar, and lemon | |
| Calamari Fritte | \$11 |
| Antipasto Ciociaro | \$10 |
| prosciutto, melon, breadsticks, bocconcini cheese, salami, olives | |

Pasta

| | |
|--------------------------------|------|
| Seafood Ravioli | \$16 |
| *butter sage sauce recommended | |
| Cannelloni/Manicotti | \$14 |
| Meat Lasagna | \$14 |
| Ricotta Cheese Filled Ravioli | \$12 |
| Meat Filled Tortellini | \$12 |
| Gnocchi | \$12 |
| Penne or Rigatoni | \$10 |

Sauces

| |
|-------------------------|
| Blush |
| Tomato Basil |
| Signature Ciociaro Meat |

Soup & Salad

SOUP

| | |
|--|------|
| Italian Wedding | \$8 |
| served with mini meat balls | |
| Butternut Squash | \$10 |
| Cream of Broccoli | \$8 |
| Roasted Red Pepper | \$8 |
| Acini di Pepe | \$9 |
| italian mini pasta noodle with chicken in chicken broth | |

SALAD

| | |
|--|-----|
| Cranberry & Arugula | \$9 |
| with lemon oil dressing and parmesan cheese | |
| Cucumber Roll | \$8 |
| with Ciociaro's house dressing | |
| Signature Caesar Salad | \$9 |
| with croutons, bacon, and parmesan crisp | |

MENU PACKAGE

plated gourmet dinners

Main Course

| | | | |
|---|------|---|------|
| Veal Chop 9-12oz served with peppercorn cognac glaze | \$32 | Veal Parmigiana served with tomato basil sauce, parmesan cheese, and uniondale mozzarella | \$29 |
| Braised Beef Short Rib served with barolo wine sauce | \$30 | Chicken Parmigiana served with tomato basil sauce, parmesan cheese, and uniondale mozzarella | \$26 |
| Filet Mignon 6oz served with au jus <i>cooked medium</i> | \$36 | Baked Atlantic Salmon served with lemon butter caper sauce | \$30 |
| Chateau Briand served with red wine reduction | \$30 | Braised Cod Livornese topped with black olives, capers, green onions, tomato sauce, and white wine glazed | \$29 |
| Chicken Florentine stuffed with spinach and swiss cheese | \$28 | Branzino Livornese topped with black olives, capers, green onions, tomato sauce, and white wine glazed | \$30 |
| Frittura Mista fried seafood platter <i>shrimp, calamari, white fish, scallops</i> | \$30 | | |
| Roast Rack of Lamb served with pan juices, fresh herb, garlic and olive oil sauce | MP | | |

See Sales Manager for two-protein combination pricing

Specialty Main Course Substitution

| | | | |
|--|------|---|------|
| Eggplant Parmesan ^V | \$24 | Stuffed Pepper ^{V VG GF} served with tomato basil rice | \$24 |
| Roasted Vegetable Strudel ^{V VG} | \$25 | | |

Starch & Vegetables

| STARCH | | VEGETABLES | |
|---|-----|---|-----|
| Dauphinoise Potatoes thinly sliced potatoes baked in cream and garlic | \$4 | Asparagus Bundle | \$4 |
| Croquette Potatoes | \$4 | Heirloom Carrots | \$4 |
| Garlic Mashed Potatoes | \$2 | Grilled Roasted Mixed Vegetables | \$3 |
| Spanish Rice | \$2 | | |
| Spinach Risotto | \$2 | | |

VG Vegan | V Vegetarian | GF Gluten Free | * Not Halal

MENU PACKAGE

plated gourmet dinners

Dessert

| | | | |
|---|-----|--|-----|
| Tiramisu served with chocolate drizzle and fresh strawberries | \$9 | Cinnamon Apple Galette topped with caramel and baker's sugar | \$9 |
| New York Cheesecake served with berry topping and flavoured wafer | \$9 | Crepes vanilla raspberry ice cream crepes with whipped cream | \$9 |
| Chocolate Pear chocolate dipped pear shaped vanilla ice cream with berry coulis | \$9 | Bacio Chocolate Cake | \$8 |
| Assorted Tartufo served with seasonal berry sauce | \$8 | | |

Coffee & Tea (Included)

Gourmet Chicken Offerings

OPTION 1

- Bruschetta Chicken**
breast topped with a savory Italian-style tomato salsa
- Chicken Cacciatore**
mixed pieces with peppers and onions in tomato sauce
can be served breaded or not
- Chicken Marsala**
breast in a marsala wine sauce, mushrooms optional
- Chicken Parmigiana**
lightly breaded breast topped with tomato sauce and mozzarella
- Chicken Royale**
breast in a brandy sauce with roasted red peppers
- Lemon Chicken**
breast in a light lemon sauce

OPTION 2

- Chicken Mediterranean**
stuffed with provolone, sundried tomato, mushrooms, parsley
- Chicken Florentine**
stuffed with swiss cheese and spinach
- Chicken Cordon Bleu**
stuffed with swiss cheese and ham
- Chicken Pasquale**
stuffed with mozzarella, sundried tomato, prosciutto in a creamy garlic sauce
- Chicken Romana**
stuffed with bocconcini cheese, prosciutto, sage

middle eastern menu

CIOCIARO
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MENU PACKAGE

middle eastern menu

Menu offered in 2026 with the Ciociaro Club Menu

*all food items are halal
(minimum 50 person order)*

Appetizers

Family Style or Buffet

| | | | |
|-----------------|--------------|----------------|--------------|
| Desi Salad | \$4/person | Fattoush Salad | \$4/person |
| Veggie Samosas | \$1.50/piece | Chana Chaat | \$5/person |
| Baba Ghanouj | \$3/person | Hummus | \$3/person |
| Chicken Samosas | \$2/piece | Grape Leaves | \$1/piece |
| Cheese Sambusik | \$2/piece | Beef Samosas | \$2/piece |
| Finger Fish | \$1.50/piece | Fried Kibbi | \$2.50/piece |
| Pakora | \$3/person | Falafel | \$1/piece |

Veggie Entrees

| | | | |
|--------------|------------|--------------|------------|
| Subzi | \$4/person | Chana Masala | \$3/person |
| Daal Special | \$3/person | Shahi Paneer | \$4/person |

Rice Dish

| | | | |
|-----------------|------------|--------------|------------|
| Chicken Biryani | \$5/person | Veal Mansaf | \$6/person |
| Chicken Pilau | \$5/person | Lamb Biryani | \$7/person |
| Chicken Mansaf | \$5/person | Lamb Pilau | \$7/person |
| Veal Biryani | \$6/person | Lamb Mansaf | \$7/person |
| Veal Pilau | \$6/person | | |

Meat Entrees

| | | | |
|--------------------|------------|----------------------|------------|
| Butter Chicken | \$6/person | Chicken Tikka Masala | \$6/person |
| Chicken Qorma | \$6/person | Lamb Qorma | \$7/person |
| Nihari | \$6/person | Malai Kofta Handi | \$6/person |
| Haleem | \$6/person | Beef Qeema | \$6/person |
| Beef Seekh Kebab | \$6/skewer | Chicken Seekh Kebab | \$5/Skewer |
| Chicken Tikka | \$6/skewer | Tandoori Chicken | \$6/person |
| Shish Tawook | \$6/skewer | Kafta Kabob | \$5/skewer |
| Chicken Manchurian | \$6/person | Beef Manchurian | \$6/person |

MENU PACKAGE

middle eastern menu

Menu offered in 2026 with the Ciociaro Club Menu

*all food items are halal
(minimum 50 person order)*

Desserts

| | | | |
|-----------------------|---------------|-------------|-----------|
| Kheer rice pudding | \$3/person | Gulab Jaman | \$1/piece |
| Baklava 2" x 2" | \$2.50/person | | |

Specialty Drinks

| | | | |
|----------------------|---------|----------------------|---------|
| Kashmiri Chai 8oz | \$2/cup | Mango Lassi 8oz | \$3/cup |
| Doodh Patti 8oz | \$2/cup | Mint Lemonade 8oz | \$3/cup |

late night

selection

CIOCIARO
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MENU PACKAGE

late night selection

Late Night Selection

| | | | |
|---|--------------------|---------------------------------------|--------------------|
| King Pizza (32 slices) | \$48/pizza | Poutine Stand | \$10/person |
| cheese only | | crispy french fries, cheese curds, | |
| cheese, pepperoni | | gravy, bacon bits, pulled pork and | |
| cheese, pepperoni, mushroom | | fried onions | |
| vegetarian - <i>cheese tri-coloured,</i> | | Build Your Own Pulled | \$12/person |
| <i>sliced black olives, and red onion</i> | | Pork Sliders | |
| meat lovers | | mini buns with pulled pork, coleslaw, | |
| Nacho Bar | \$10/person | onion jam and spicy mayo | |
| tortilla chips with amazing toppings | | | |
| with hot nacho cheese sauce, ciociaro | | | |
| chilli, chopped onions, chopped | | | |
| peppers, olives, guacamole, salsa, and | | | |
| sour cream | | | |
| Potato Martini Bar | \$11/person | Middle Eastern | \$11/person |
| Buttery mashed potatoes served in a | | | |
| Martini Glass and your toppings of hot | | | |
| beef gravy, blue cheese, cheddar | | | |
| cheese, bacon bits, chopped green | | | |
| onions, fried onions, fried mushrooms | | | |
| and sour cream | | | |
| | | Grilled Cheese & Dips | \$12/person |
| | | assorted classic aged cheddar | |
| | | cheese, creamy havarti cheese, brie | |
| | | cheese and gouda served with | |
| | | roasted red pepper dip, sweet tomato | |
| | | jam and onion relish | |

Dessert Table Stations

(minimum 75 person order)

| | | | |
|---------------------------------------|----------------------|--|----------------------|
| Dolce Ciociaro Sweets | \$15/person | Fruit Fiesta | \$6.95/person |
| assorted decadent cakes, pies, | | add fresh seasonal fruit display to | |
| gourmet cookies, pastries - manned | | any package noted above | |
| by our staff for service assistance | | Specialty Touches | \$6.95/person |
| Cupcakes & Cannoli | \$10/person | ciociaro club table design of | |
| vanilla, chocolate and red velvet | | customer's supplied fruit and pastries | |
| cupcakes along side custard, ricotta | | Cake Cutting Fee | \$2.50/person |
| and lemon filled cannoli | | stationed service for cutting and | |
| <i>new world and old world meets</i> | | serving the wedding cake | |
| Italian Pastry Bar | \$7.95/person | Cake Cutting Fee | \$3/person |
| assorted pastries dessert table | | table service for cutting and serving | |
| <i>chef's choice</i> | | the wedding cake directly to guests | |
| Chocolate Fountain | \$11/person | | |
| with fresh seasonal fruit, berries, | | | |
| pretzels and marshmallows beautifully | | | |
| displayed | | | |

Please note: Outside vendor food is not permitted, unless approved, with the exception of a traditional wedding cake. All menu selections must be exclusively provided by the venue.

All pricing in the social events package are subject to change without notice.

bar

CIOCIARO
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BAR PACKAGE

bar

BAR OPTIONS

Permit Bar

\$17.95/person

The host of the function must provide the beer, wine, liquor and L.C.B.O. Special Occasion Permit. The Ciociaro Club will provide all glasses, soft drinks, juices, mixes, condiments and labor for a charge of \$17.95 per person

Consumption Bar

Bartender Fee \$175

The host will provide drinks at no charge to the guests. The Club will supply drinks and charge the host on a consumption basis. The final invoice will be issued immediately following the event and is due upon receipt

Cash Bar

Bartender Fee \$175

The Club will supply everything needed to operate the bar. Guests purchase their own drinks

Pop and Juice Only Bar

\$8.95/person

For a non-alcoholic option, we provide an unlimited pop and juice only bar

Champagne

\$2.50/person

Available Butler-style or stationed, if you choose to serve champagne to your guests. Champagne glasses and strawberries are available for an additional charge

Signature Drinks

A fun way to personalize any event. All recipes must be submitted no later than one week prior to your event for approval and to ensure all ingredients and components can be sourced on time. Associated fees may apply depending on type of bar option contracted

BAR PACKAGE

bar

CONSUMPTION BAR

Standard

| | | | |
|---|--------|---|-----------------------------|
| Domestic Beer blue, budweiser, bud light, coors light, OV | \$6.95 | Liquor house gin, vodka, wiser special, ballentines, lamb's rum | \$6.95 |
| Wine house selections by glass donini, white and red | \$6.95 | Bottle of Wine house selections | \$31.95 1L \$25.95 750mL |

Premium

| | | | |
|--|--------|--|--|
| Beer corona, heineken, peroni | \$7.50 | Wine varies by selection - \$*depends on selection | |
| Liquor absolute vodka, beefeater gin, spiced rum, bacardi rum, crown | \$9.00 | | |

Juice

apple, orange, cranberry, and pineapple

| | | | |
|-------------------------|------|-----------------------|--------|
| Pitcher of Juice | \$11 | Glass of Juice | \$2.50 |
|-------------------------|------|-----------------------|--------|

Pop

pepsi, 7up, gingerale, and diet pepsi

| | | | |
|-----------------------|------|---------------------|--------|
| Pitcher of Pop | \$11 | Glass of Pop | \$2.50 |
|-----------------------|------|---------------------|--------|

deposit and rentals

CIOCIARO
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ROOM INFORMATION

deposit and rentals

2026 Rental and Deposit Schedule

Rates apply to banquet events with food service.

Business events or events without food service are subject to increased rental fees.



BALLROOM A

Deposit: \$1,500

Rental: \$750

\$750 Plus \$25 per guest, Less than 200 people

Max. capacity 320

BALLROOM B

Deposit: \$1,500

Rental: \$750

\$750 Plus \$25 per guest, Less than 200 People

Max. capacity 300

BALLROOM C

Deposit: \$1,000

Rental: \$500

\$500 Plus \$25 per guest, Less than 150 People

Max. capacity 200

BALLROOM A, B, & C

Deposit: *Please contact Sales Manager*

Rental: \$2,000

\$2,000 Plus \$25 per guest, Less than 750 People

Max. capacity 1100

ROOM INFORMATION

deposit and rentals

BALLROOM A & B

Deposit: *Please contact Sales Manager*
Rental: \$1,500
\$1,500 Plus \$25 per guest, Less than 500 People
Max. capacity 750

BALLROOM B & C

Deposit: *Please contact Sales Manager*
Rental: \$1250
\$1,250 Plus \$25 per guest, Less than 350 People
Max. capacity 550

BALLROOM D

Deposit: \$750
Rental: \$200
Max. capacity 100

BALLROOM E

Deposit: \$750
Rental: \$200
Max. capacity 80

BALLROOM D & E

Deposit: \$1,000
Rental: \$400
Max. capacity 180

BALLROOM F

Deposit: \$750
Rental: \$200
Max. capacity 100

ROOM INFORMATION

deposit and rentals

OUTDOOR PAVILION

Deposit: \$600
Rental: \$600

MEETING ROOM

Deposit: \$150,
72 People or Less: \$200

AUDITORIUM

Deposit: \$150,
48 People or Less: \$200

FOYER CEREMONY

Deposit: \$300
Rental: \$300

GAZEBO CEREMONY

Deposit: \$300
Rental: \$300

CHAPEL CEREMONY

Deposit: \$750
Rental: \$750

ROOM INFORMATION

deposit and rentals

BAR MEETING ROOM

Deposit: \$100,
32 People or Less: \$100

GROUNDS CEREMONY

Deposit: \$500, Rental: \$750



Floor Plans

The floor plan for your event will be finalized when your guarantee for meals is received. The final number of guest tables depends on your final guarantee. Your final floor plan must be returned to us no later than SEVEN business days prior to your event. The floor plan should include the following:

- a. Final head count is REQUIRED NO LATER THAN 14 DAYS PRIOR TO YOUR EVENT – number of guests including head table and vendors seated for a meal. Children must be included in the guarantee and are charged for as follows:
 - i) Children aged 4 years or less are no charge.
 - ii) Small children 4 years to ten years receive 15% discount of the contract meal price.

- b. Specified seating – please number all tables outside the circle and indicate number of guests per table inside the circle – do all work on the floor plan given to you. Please try to maintain 10 guests per table. This assures guest comfort, ease of service and safe work practices for our staff. Alternate seating arrangements must be pre-approved by the Manager.

ROOM INFORMATION

deposit and rentals

- c. Indicate highchairs or boosters at desired tables.
- d. Indicate ALL special meals at desired tables. (see special meal request section)
- e. Specific room requirements or special room layouts must be discussed and approved by the Manager at the time of contract completion.
- f. Please ensure the decorators or florists have reviewed the floorplan (table placement, stage dimensions, etc...) in advance. All requests for any revisions must be complete no later than 1 week prior to the event. Room set ups will NOT BE changed once set up. If required, fees may apply.

Reminder: The more elements you put into your event (DJ, band, sweet/fruit table, cake table, gift table, etc.), the less room available for the dance floor and guest tables. Also, a combination of round and long tables can be used. Specific spacing between guest tables is required to ensure safe food service. Please consult the Manager for further details.

Please note: The Club does provide table stands when requested and numbers, but we do NOT provide place cards or table menus. Club is not responsible for the set up of stationary or wedding related items, unless discussed with Events Manager.

Music Fees & DJ/Band Information

SOCAN, plus tax, as per schedule - (tariff re writers & composers, based on room capacity)

RE-SOUND, plus tax, as per schedule - (tariff re artists & recording studios, based on room capacity) You will notice these charges on your invoice after your event.

- All equipment must come in through the southeast corridor service hallway.
- Set up must be a least 1-foot away from interior walls.
- Music provider must bring own stands, extension cords, microphones, etc.
- Club will provide one 8' long table and one chair for DJ. Staging is not guaranteed.
- Takedowns must occur at the end of event.

Note: Volume levels may be limited at the discretion of Management. End of event is 1 am unless special arrangements are made. 24

venue policies

CIOCIARO
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VENUE

policies

Staging

A reasonable amount of platforms per event is included. Extra large or elaborate head tables and/or entertainment needs may be subject to a platform rental fee. The Manager will discuss this with you if platform rental becomes necessary.

Food

You will be billed for your final head count or "guarantee", plus any additional meals served. If some guests do not attend and the Club serves less than your guaranteed number, you will be charged for your guarantee. Our food purchasing is based on your guarantee. **DO NOT OVER OR UNDERESTIMATE!** The Club ensures an ample supply of food for all your guests if a proper guarantee is given.

Any changes to your menu must be discussed with the Manager at least three week prior to your event in order to ensure food availability.

If you have fewer guests than you have guaranteed, the Club will package remaining food, IF ANY. The Club does not guarantee that there will be any remaining food. Your wishes in this regard must be made known to the Service Supervisor for your event prior to dinner being served.

Food must be taken out of the building at the end of the event. Events having the guaranteed number of guests or more do not generate any left overs. If you desire take out for home use, please arrange this prior to your event with the Manager.

Serving Time

The last serving time is 9:00 PM. Any service requested after this time will be subject to an additional late serving charge.

VENUE

policies

Special Meal Requests

The Manager would be pleased to discuss this further with you. Guests unable to partake of the menu ordered by the customer are offered alternative meals to accommodate dietary restrictions.

All special meals, including food allergies, must be requested at least one week in advance of the event. All food brought into our building must be pre-approved on the contract. The use of our kitchen is not permitted in keeping with current health and safety regulations.

Ciociaro Club makes an effort to accommodate special requests when possible. Should guests have questions regarding food ingredients, they are welcome to call the Club.

Alcohol And Other Deliveries

A special occasion permit must be obtained for ANY alcohol brought into the Club. The Club must retain a copy of your permit and original receipts on premises for the duration of your event. Customers should keep original permit and receipts in order to be able to return unopened alcohol.

Any alcohol deliveries for permit bars are accepted the day prior to your event between 1 pm and 4 p.m, only. All deliveries are accepted at the southeast corridor service hallway. Please report to the office upon arrival. Favors, decorating elements, etc. can also be accepted at this time. Please check with the office.

All opened or unused cases or bottles of alcohol must be taken out of the building at the end of the event. The Club CANNOT provide any additional alcohol if you run out of a specific item that is listed on your permit bar licence.



Contract Completion/Payment Policy

An initial deposit confirms and secures your booking with us. A payment schedule for the remaining balance shall be developed, mutually agreed upon and documented in the contract at the time of the reservation. Final guarantees are due 14 days prior to the event. At that time the adjusted full balance is due.

If there is an outstanding balance or if an amount is owed by the club to you an invoice or credit will be emailed to you within one week following your event. Any outstanding balance is due within 7 days of receiving the invoice. If a refund is owed to you, it will be processed automatically with the provided pre-authorized credit card form submitted.

Payments can be made by debit or credit card, cheque, cash, or bank draft, either in person or over the phone by calling the office. For credit cards, customers can also use a pre-authorization form for a secure, convenient payment. ALL DEPOSITS or payments made ARE NON-REFUNDABLE.

All contracts should be complete no later than 3 months prior to your event. Please make arrangements with the Sales and Events Manager to schedule an appointment in advance to do so.

Rentals, equipment, food or special services MUST BE REQUESTED and RECORDED ON THE CONTRACT prior to your event. If required at set up or day of event, associated fees will be invoiced to the customer after the event.

Appropriate waivers, if any, will be presented to you along with the contract. The Manager will go over relevant details regarding any waivers at that time. If you have any questions, please do not hesitate to call us at 519-737-6153.

All pricing in the social events package are subject to change without notice. The cost of your contract will be determined on the prices in effect on the date the contract is completed.

rules and guidelines

CIOCIARO
C L U B

VENUE

rules & guidelines

Contract Completion/Payment Policy

Contact the Sales Manager for all venue rules and guidelines

Vendor Guidelines

- A complete list of all vendors and any associated subcontractors must be submitted to and approved by the Manager prior to the event. All vendors and their associates are required to hold valid certifications and carry adequate insurance coverage, including proof of liability insurance, as applicable. The client is responsible for ensuring that all vendors meet these requirements and for providing the necessary documentation upon request. Failure to comply may result in the denial of vendor access to the premises.
- All vendors/set up people must work in a manner that promotes their own safety as well as the safety of our employees and guests. Vendors and customers must provide their own personal protection equipment, ladders, manlifts, etc. Depending on the event, vendors/customers may be required to sign a waiver. If so, the waiver will be provided prior to the event at the time of contract completion.
- All outside vendors must report to the office upon arrival. All deliveries are to come through the receiving door at the southeast corridor. All vendors must work in a manner that promotes their safety and the safety of our employees and guests.
- No fireworks or confetti are permitted in the Salons or in the Foyer.
- All ceiling mounted décor must be pre-approved by the Manager. Further, nothing can be taped, screwed in or otherwise affixed to any wall, trim or ceiling. Any damages incurred will be assessed and invoiced to the contracted customer.
- The Club does not decorate any rental spaces. All design elements should be pre-approved by the Manager to ensure suitability within the Salon.
- We do not permit guests or vendors to use our kitchen for any reason, due to current health & safety regulations.
- All floor wraps must receive prior approval from the manager before installation and must be removed at the conclusion of the event. If the wraps are not removed by the client, the Club will proceed with removal; however, the Club will not be responsible for any damage to the wrap, and the contracted client will be billed for all associated removal costs.

VENUE

rules & guidelines

Electronic Presentations

The Ciociaro Club offers various services for our customers to make electronic presentations to their guests.

- Data Projector (fixed in ABC portable in other salons)
- Screen (fixed in ABC, DE, F portable in other salons)
- WI-FI internet at no extra charge

Rental fees may apply, internet access is not guaranteed as it depends on the service provider, no service technician on-site

If presentations require the use of a computer and software (example: Power Point), the customer must provide:

- Their own laptop with multi-monitor capability and necessary cables
- The program required to run the presentation
- In-house technical service is not provided, but can be arranged, market pricing.

Please note: Ciociaro Club makes this equipment available for rental. Customers are responsible for the technical integrity of the presentation. It is recommended that our banquet customers make arrangements with our office to test presentations a few days prior to the event.

Additional Equipment

additional fees may apply

- T.V.
- DVD Player
- LCD Projectors
- Control Booth
- Polycom Conference Phone
- Podium
- Easel
- Flipchart
- Manlift Rental \$175 per day
- Wireless Slide Projector Remote Control
- Professional Audio System with hidden built-in speakers
- Separate or interconnected sound system in every Salon
- Microphones (stand, cordless, lapel)
- Built-in 12'x14' overhead projection screens (Salons A-B-C)
- Tripod screens 5'x5' -6'x6' -8'x8'

**All prices listed are subject to applicable taxes.*

VENUE

rules & guidelines

Manlift Usage Policy

- 1.Reservation: Use of a manlift must be scheduled in advance for the event day.
- 2.Operator Requirements: The manlift operator must be fully certified and insured. Proof of certification and insurance must be submitted to the manager prior to use.
- 3.Safety Requirements: Operators are required to wear a safety harness and appropriate personal protective equipment (PPE) at all times while operating the manlift.

*Failure to comply with these requirements may result in denial of manlift use.

NOTES
for the couple